

Donna J. McCoy
Town Clerk

townclerk@town.billerica.ma.us
www.town.billerica.ma.us



Town Hall, 365 Boston Road
Billerica, MA 01821

Telephone: (978) 671-0924
Fax: (978) 663-6510

OFFICE OF THE TOWN CLERK

Business License Information

If you are doing business in Billerica, you are required by Massachusetts General Law (MGL) Chapter 110, Section 5 to file a Doing Business As (DBA) with the Town Clerk's Office.

There are three exceptions where you are not required to by law to file:

- If you are currently incorporated within the State of Massachusetts
- If you hold an LLC with the State of Massachusetts
- If you have a Trademark with the State of Massachusetts

Fees are as follows:

- \$30.00/ea = For filing a business certificate of a person conducting business under any title other than their real name
- \$15.00/ea = For discontinuance, retirement, or withdrawal from such business

Payable by cash or check only

Online payments are not available currently

Make checks payable to the Town of Billerica

If you have any questions, please contact us at (978) 671-0924