

Billerica Commission on Disability

Thursday February 20, 2025

6:00 PM

VIA Zoom

<https://us02web.zoom.us/j/87188773476?pwd=bkRlaFFXWTdreTl1d3JueVlySFNvZz09>

Meeting ID: 871 8877 3476

Passcode: 433264

Phone 1-929-205-6099

AGENDA

Attendance:

Members:

ART

Dina

Jacqueline

Jason

Darlene

Guests:

Sgt. McKenna

START: 18P:05

1. Announcements:

- a. New Member: Welcome to Jacqueline Hubbard
- b. New Billerica Police Dept Liaison, Sgt. Tim McKenna, Congratulations to Lt. Mark Tsoukalas on his promotion to a different position.

2. Open mic

Nothing

3. Preliminary Business:

- a. Approval of Minutes – November thru December 2024
 - i. November Dina motion – Jason 2nd 4Y 0N 1A --Approved
 - ii. December – Dina motion Jacqueline 2nd. 5 y 0n 0A – approved
 - iii. January – Dina motion Jason 2nd - Withdrawn not on agenda
- b. Treasurer Report – Dina motion – Darlene 2nd – 5y 0n 0a accept
- c. Unanticipated Kennedy Meadows - Loading zone van space parking problems, added no parking signs to van spaces – only 10 marked HP spaces 100 residents, ~50% have placards? 1.25 spaces / unit.
 - i. What results of Mark's conversation?
 - ii. Reach out to Jeff Dougan about rules on making HP spaces for residents.
 - iii. Sgt – more cars than spaces – not enough HP spots.

RECEIVED
FEB 20 2025
18:05

4. Unfinished Business:

- a. Greater Lowell Health Alliance Focus Group – *have email from Ella Harris GLHA Health Project Assistant, says can't do this meeting, wants to do March.*
- b. Scholarship Foundation Donation Update:
 - i. Per Darlene, always looking for more to offer. We can have our own, Wright our own parameters. Can leave to SC for decision, or we pick. Offer one time or set up repeating and SC will bill us.
 - ii. W/ free tuition, may not make cash payment – have to get bill, need to check about use for books / supplies / etc. \$1K min, get more info,
 - iii. research on – criteria, language, existing frameworks,
 - iv. Lived experience or going into care related field - could do one of each? -
 - v. table to next month for further discussion.
- c. Need input for upcoming contracts and 5-year plan. - Continuing items:
 - i. COA bus services for disability as well as elderly – update
 - ii. Needs Assessment request – update
No updates, Andrew not here.
- d. Kohlrausch park update – no update cont. question about whether all has been reviewed for ADA, -
 - i. Per Dina playground equip ADA, not sure about rest.
 - ii. Possibly invite rec dept.
- e. COA and Library Parking
- f. HC Parking for O'Connor's Plaza and Town Center businesses – Discussion and possible vote
Darlene - Motion to instruct building inspector Mark LaLumiere to bring to the BOS a request for more HP spaces at Town Center Businesses in the Historic District Jason 2nd, 4y On 1A - PASS
- g. Boston Rd. Construction Update – no major changes
- h. North Billerica/Treble Cove ADA Compliance Concerns:
 - i. Missing sidewalk between Precision Tune and the Harley shop
 - ii. St. Anne's – sidewalk
 - iii. Pedestrian safety concerns.

Will be having a study done in respect to the fire dept construction, including ADA needs of entire intersection. NMCOG will be doing assessment of 129 corridor

(Dina needs copy of snow guidance from mass comm)

- i. MA Commissions Survey – Results – Lauren
Nothing

- j. Yankee Doodle Sensory Space
 - i. old COA office approved, but...
 - ii. probably should have table, - might be better in Old police dept lobby as should be in high traffic area - Dina will look into getting
 - iii. Darlene / Jacqueline to look into what is needed / make shopping lists...
 - iv. Dina Motion to spend up to \$2500 to cover costs table to March
 - v. YD - Date 9/20
 - vi. Darlene on YD committee will look into help from them.
- k. Disability Meet and Greet – Maria
nothing
- l. Farmer's Market – Maria
nothing
- m. 2025 Billerica Family Health and Safety Fair Vendor and Sponsor Application
 - i. April 12, 2025, 10:00 AM – 1:00 PM
 - ii. Table- Resource info discussion
 - iii. Brochure
 - iv. Reach out to MCOB (subsequent emails w/ MCOB they are sending brochures)
- n. "Vulnerable Road Users Systemic Safety near Bus Stops Project" Discussion
- o. Website Update
 - i. Phone - Now Town Mgr. Office – give script card on how to handle calls...
 - ii. Update membership list -needs to happen – Chris needs contacting, _ Dina will do. (subsequent emails - handled)
- 5. New Business
 - a. Open Meeting Law and Agenda Formatting – Dina Memo
 - b. Best practices – use BCC – provide guidelines
 - c. can keep notes separately as minutes – and have new clean copy for posting and distribution – emails forward separately if needs
- 6. Adjourn – 19:35